

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 08/05/2024

	Item		Actions and recommendations	Who
1.				
		<p>Present:</p> <ul style="list-style-type: none"> Cllr Bridget Wayman – Wiltshire Council (BW) – Chair Cllr Richard Budden – Wiltshire Council (RB) Peter Weiner – Berwick St. John Parish Council (PW) Jane Mayhew – Burcombe Parish Council (JM) Richard Packer – Chilmark Parish Council (RP) Philip Styan – Dinton Parish Council (PST) Roger Brake – Donhead St. Mary Parish Council (RBR) Sue Entwistle – East Knoyle Parish Council (SE) Martin Wallis – Fovant Parish Council (MW) Frank Freeman – Hindon Parish Council (FF) Graham Cotton – Kilminster Parish Council (GC) John Jordan – Mere Town Council (JJ) David Curless – Sedgemoor & Semley Parish Council (DC) Ashley Gray – Stourton Parish Council (AG) Catherine Spencer – Stourton Parish Council (CS) Bev Cornish – Tisbury Parish Council (BC) Patrick Lamb – Tollard Royal Parish Council (PL) Robert Marston – Tollard Royal Parish Council (RM) Paul Shaddock – Wiltshire Council (PS) <p>Apologies:</p> <ul style="list-style-type: none"> Cllr Pauline Church – Wiltshire Council (PCH) Cllr George Jeans – Wiltshire Council (GJ) Cllr Nabil Najjar – Wiltshire Council (NN) Jane Childs – Barford St. Martin & Sutton Mandeville PC's (JC) Tony Phillips – Fovant Parish Council (TP) Steve Banas – Swallowcliffe Parish Council (SB) Alan Crossley – Wilton Town Council (AC) Clare Churchill – Wilton Town Council / Burcombe PC (CC) David Button – Wiltshire Council (DB) 		

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2.	Notes of previous meeting			
		<p>The minutes of the previous meeting were agreed at the South West Wiltshire meeting on the 28th February 2024.</p> <p>The South West Wiltshire Area Board minutes can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=169&MId=14930&Ver=4</p>	That the update is noted.	Area Board
3.	Financial Position			
		There is currently £32,767.68 still unallocated.	That the update is noted.	Area Board

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4.	New Issues / Issues Requiring A Decision		
a)	<p>Issue No: 14-22-17</p> <p>Kilmington PC Request for speed limit assessment along New Road and Kilmington Common</p>	<p>The former Cabinet Member for Highways, Cllr Caroline Thomas, instructed officers to proceed with the introduction of the speed limit change on the C55 in line with the recommendation in the original Atkins speed limit assessment which was to introduce a 30mph speed limit in Kilmington only. On that basis a draft TRO amendment has been prepared and issued to the Legal Team to prepare the legal paperwork and undertake the formal TRO consultation.</p> <p>The group has previously allocated funding to cover the cost of the TRO amendments. Subject to the completion of the TRO process the estimated cost of introducing the speed limit amendment on the ground is £8,613.15 (LHFIG contribution £6,459.86 / PC contribution £2,153.29). [Note: Figure includes a 25% contingency].</p>	<p>AG commented that he felt that the LHFIG was not following its mandate to support local people making decisions with respect to this matter citing a press release announcing the change from CATGs to LHFIGs. BW reminded him that the was the LHFIGs Terms of Reference (available via the Council's website) which governed the role of the group and not the contents of the press release.</p> <p>AG advised of the PC's continued extreme disappointment at the Council's application of the guidance contained with Circular 1/13 with respect to Stourton Lane despite the clear information the PC had provided in support of their request for a 30mph speed limit in Stourton Lane and informed the group that the PC had written to the Secretary of State for Transport with respect to this matter.</p> <p>AG also requested that the month and year requests were raised is</p>

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			<p>added to the paperwork in the future. BW asked officers to add this information for the next meeting.</p> <p>Representatives of Stourton PC left the meeting at this point.</p> <p>That the Area Board approves the allocation of £6,459.86 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £2,153.29 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>
b)	<p>Issue No: 14-23-11</p> <p>Dinton PC</p> <p>Request for 7.5t weight limit on Steep Hollow and Sandhills Road</p>	<p>The cost of undertaking ANPR surveys at two different locations (nominally in Sandhills Road and Marshwood) is £4,500 (LHFIG contribution £3,375 / PC contribution £1,125).</p>	<p>That the Area Board approves the allocation of £3,375 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £1,125 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>

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<p>c)</p>	<p>Issue No: 14-23-23</p> <p>Donhead St. Mary PC Sedgehill & Semley PC Request for measures to address road safety concerns at the junction of the A350 and Wincombe Lane</p>	<p>The PC's have requested measures to address road safety concerns at the junction of the A350 and Wincombe Lane, specifically the solid white lines down the middle of the road and for overtaking to be prohibited.</p> <p>The PC's have previously been advised that provision of solid double white lines down the middle of the road is unlikely to be possible as the forward visibility on this section of road precludes the use of solid white lines.</p> <p>Proposals to further highlight the junction have been provided to both PC's. Donhead St. Mary PC have indicated their support for the proposals. Sedgehill & Semley PC are still considering the proposals.</p> <p>If the group support this issue, then the next step would be to produce a cost estimate to bring back to the group for a funding decision. As all the proposals are currently located within the Donhead St. Mary parish then support from their PC would be sufficient to allow this matter to move forward.</p> <p>A formal prohibition of overtaking TRO could be considered at a later date if the measures to highlight the junction (if provided) don't serve to address the problem.</p>	<p>The group supported this issue. The group also discussed the need for a speed limit assessment to be undertaken on the A350 through the parishes of East Knoyle, Sedgehill & Semley and Donhead St. Mary. The group supported undertaking a speed limit assessment on the A350 in the respect PCs provided the requisite 25% funding contribution between them.</p> <p>That the Area Board approves the allocation of £2,325 to allow this work to be undertaken.</p> <p>That East Knoyle, Sedgehill & Semley, and Donhead St. Mary PCs approve the allocation of £258.33 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>
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d)	<p>Issue No: 14-24-05</p> <p>Bowerchalke PC Request to replace a stile with a kissing gate on a Right of Way</p>	<p>The PC have submitted a request for funding to replace a stile with a kissing gate on a Right of Way.</p> <p>Including supply, delivery and installation the cost of this work is £520 (LHFIG contribution £390 / PC contribution £130).</p>	<p>As no representative of the PC attended the meeting the group decided to hold this issue over for consideration at the next meeting of the group.</p> <p>That the update is noted.</p>	Area Board
e)	<p>Issue No: 14-24-06</p> <p>Fovant PC Request for an improved footway outside of The Greater Good Pub</p>	<p>In discussing the proposals at Item 5S the PC have identified a desire to amend the profile of the footway outside of the Greater Good Pub to provide a full height kerb to better delineate the footway and protect pedestrians using it was identified. Any changes to the profile of the footway would be in addition to works agreed at Item 5S.</p> <p>If the group support this issue, then the next step would be to begin developing the design of the amended footway.</p>	<p>The group supported this issue.</p> <p>That the update is noted.</p>	Area Board

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5.	Other Issues			
a)	Tisbury PC 20mph Speed Limit Extension	Works programmed to take place during weeks commencing 10/06/2024 and 17/06/2024.	That the update is noted.	Area Board
b)	Issue No: 14-20-4 Hindon PC Stops Hill Traffic Calming	Unfortunately, works were due to take place during the 15/04/2024 but were postponed due to the sub-contractor employed to undertake these works previous job overrunning. Works have been reprogrammed for week beginning 08/07/2024 as the first available gap in the forward works programme.	That the update is noted.	Area Board
c)	Issue No: 14-20-11 Fovant PC A30/High Street Kerb Realignment	PC have consulted on the proposals and supplied comments in response. Revised proposals considering the comments received currently being developed. PC have requested the provision of additional drainage at this location. This request will be discussed with the Drainage Team. Discussions with a local landowner about the impact of providing the footway on their land are ongoing.	That the update is noted.	Area Board
d)	Issue No: 14-21-7 Swallowcliffe PC Request for Unsuitable for HGVs sign at the junction of the A30 and Barber's Lane	Works programmed to take place during week commencing 24/06/2024.	That the update is noted.	Area Board
e)	Issue No: 14-21-10 Mere TC Request for speed limit assessment along Shaftesbury Road	Awaiting Legal Team to complete work on TRO paperwork Formal TRO consultation period expected to commence in June 2024. Exact date of the TRO consultation period to be supplied to the TC when known.	Chase Legal Team	PS

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f)	Issue No: 14-21-11 Tollard Royal PC Investigations into whether virtual footways could be provided in Tollard Royal	Revised proposals circulated to the PC in January 2024. Comments received from PC. Revised proposals considering the comments received currently being developed and will be circulated to the PC for comment in May 2024.	That the update is noted.	Area Board
g)	Issue No: 14-21-12 Ansty PC Request for a 20mph speed limit.	The former Cabinet Member for Highways, Cllr Caroline Thomas, instructed officers to develop proposals to introduce a sign only 20mph speed limit in Ansty. Design work to commence in June 2024.	That the update is noted.	Area Board
h)	Issue No: 14-22-02 East Knoyle PC Request for the provision of additional Unsuitable for HGV signage at junction of Church Rails and Holloway / Church Road.	Revised proposals to the PC in April 2024. Subject to the PC agreeing the proposals works pack to be issued to the contractor in May 2024.	That the update is noted.	Area Board
i)	Issue No: 14-22-04 Chilmark PC Request for a 'Blind Summit' warning sign.	Signing works undertaken in September 2023. To reduce costs to the group and PC the laying of the SLOW marking will be undertaken alongside the lining works at Item 5j .	That the update is noted.	Area Board

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j)	Issue No: 14-22-06 Chilmark PC Request for extension of existing edge of carriageway line	Wet weather has prevented the lining works from being undertaken in both March and April 2024. Works provisionally reprogrammed for June 2024. Exact date to be circulated to the PC once known.	That the update is noted.	Area Board
k)	Issue No: 14-22-08 Hindon PC Request for 'Pedestrians in Road' warning signs.	As requested at the previous meeting the PC would like to keep this issue on the agenda for revisiting in the future. PC to advise if they wish to proceed with this issue at this time.	PC to advise how they wish to proceed with this issue in due course.	PC
l)	Issue No: 14-22-13 Teffont PC Request for measures to address speeding traffic on the B3089.	As previously advised the speed limit assessment recommended the introduction of a 50mph speed limit along a length of the B3089 Hindon Road on the western side of the village. The PC have advised that they wish to pursue the introduction of a 30mph speed limit on this section of the road and have contacted Cllr Nick Holder, the Cabinet Member for Highways, requesting this. No further action is to be undertaken with respect to this issue until such time as the Cabinet Member for Highways has considered the request from the PC. The provision of the horse warning signs and associated SLOW markings has been allocated to the Traffic Signing Team. Works order to be submitted to Milestone in May 2024.	That the update is noted.	Area Board
m)	Issue No: 14-22-14 Wilton TC Request for pedestrian crossing facility in South Street.	Design work commenced. Proposals to be provided to the TC in June 2024.	That the update is noted.	Area Board

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n)	Issue No: 14-22-15 Mere TC Improvements to Rights of Way MERE50 and MERE66.	Works are in the process of being undertaken. Issue with the provision of lighting to be addressed between the TC and the Council.	That the update is noted.	Area Board
o)	Issue No: 14-22-19 Fovant PC Request for Pedestrians in Road Warning Signs	Works programmed to take place during week commencing 01/07/2024.	That the update is noted.	Area Board
p)	Issue No: 14-22-21 Dinton PC 30mph Signing Improvements	Works order issued to Milestone in April 2024. Awaiting programming of works by Milestone.	That the update is noted.	Area Board
q)	Issue No: 14-23-03 Stourton with Gasper PC Request for the provision of two Oncoming Vehicles in Middle of Road warning signs in Stourton Lane	Milestone have advised that the works are complete. Client to check works have been completed.	That the update is noted.	Area Board
r)	Issue No: 14-23-08 Wilton TC Request for improvements to address safety concerns at junction of North Street and Crow Lane.	Works order issued to Milestone in April 2024. Awaiting programming of works by Milestone.	That the update is noted.	Area Board

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s)	Issue No: 14-23-12 Fovant PC Request for an improved footway outside of The Greater Good Pub	Proposals issued to the PC for comment. PC have indicated that they support the proposals. Works order to be issued to Milestone in May 2024 by Apprentice Engineer.	That the update is noted.	Area Board
t)	Issue No: 14-23-13 Fovant PC Request for a footway at the junction of High Street and Tisbury Road	Proposals issued to the PC for comment. PC have indicated that they support the proposals. Works order to be issued to Milestone in May 2024 by Apprentice Engineer.	That the update is noted.	Area Board
u)	Issue No: 14-23-14 Bishopstone PC Broad Chalke PC Request for a speed limit assessment on the C12	Speed limit assessment report circulated to the local member and Bishopstone and Broad Chalke PCs in May 2024. The assessment recommends one change in speed limit on the eastern approach to the 20mph speed limit in Broad Chalke. The PCs are currently considering the recommendations contained within the report. Issue to be considered further at the next meeting of the group.	That the update is noted.	Area Board

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v)	Issue No: 14-23-17 Wilton TC Request for a 20mph Speed Limit in the centre of Wilton	Results of traffic surveys received in April 2024. Summary results provided to local member and TC in May 2024. 12 of the 18 locations surveyed indicated that the introduction of a sign only 20mph speed limit could be considered. Of the remaining 6 locations 3 are located on 'A' class roads so a 20mph speed limit cannot be considered as physical traffic calming features are not installed on this class of road. Traffic calming features could be considered at the remaining 3 locations to bring the speed of vehicles down to a level where the introduction of a 20mph speed limit could be considered. Full assessment report to be prepared and circulated.	That the update is noted.	Area Board
w)	Issue No: 14-23-18 Barford St. Martin PC Request for NAL sockets on the A30	Works order issued to Milestone in April 2024. Awaiting programming of works.	That the update is noted.	Area Board
x)	Issue No: 14-23-19 Wilton TC Request for coloured surfacing on the A30 Minster Street.	Works order issued to Milestone in April 2024. Awaiting programming of works.	That the update is noted.	Area Board
y)	Issue No: 14-23-20 Wilton TC Request for bollard outside No. 2 West Street	Bollard has been ordered from supplier. Works order to be issued to Milestone in May 2024 to install the bollard. Awaiting programming of works.	That the update is noted.	Area Board

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z)	Issue No: 14-23-24 Steeple Langford PC Request for measures to address road safety concerns in Steeple Langford.	Proposals for gateway markings on Salisbury Road and the provision of pedestrian in road warning signs provided to the PC for comment. Once the PC have confirmed that they support the proposals a detailed cost estimate to be produced and brought back to a future meeting of the group for a funding decision. Meeting to discuss potential measures to address concerns around parking at junctions has not yet taken place.	Confirmation of support of the proposals required from PC. Meeting with the PC to discuss potential measures to address parking concerns to be arranged.	PC PS
aa)	Issue No: 14-24-01 Mere TC Request for street nameplates	The provision of the replacement street nameplates at Clements Lane and Wet Lane has been allocated to the Traffic Signing Team. Currently awaiting allocation to an engineer to deliver the project.	That the update is noted.	Area Board
bb)	Issue No: 14-24-02 Mere TC Request for waiting restrictions	Work not yet commenced on this issue. Work to commence on this project in June 2024. The first step is to meet with the TC to discuss the proposed restrictions and work up a detailed cost estimate to bring back to a future meeting of the group for a funding decision.	Meeting to be arranged with the TC to start developing the proposals.	PS
cc)	Issue No: 14-24-03 Mere TC Request for measures to address safety concerns at Edge Bridge	This scheme has been allocated to the Traffic Signing Team. Currently awaiting allocation to an engineer to deliver the project.	That the update is noted.	Area Board
dd)	Issue No: 14-24-04 Mere TC Request for the provision of a centre line in Castle Street / The Square	Work not yet commenced on this issue. Work to commence on this project in June 2024. The first step is to meet with the TC to discuss the proposed restrictions and work up a detailed cost estimate to bring back to a future meeting of the group for a funding decision.	Meeting to be arranged with the TC to start developing the proposals.	PS

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6.	Closed Issues			
a)	Issue No: 14-22-07 Tisbury PC Request to convert a limited waiting parking bay in the High Street to a disabled parking bay.	All works complete. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: 14-23-02 Wilton TC Request for parking bays in Market Square to be resized to make them easier to use.	All works complete. Issue has been closed.	That the update is noted.	Area Board
c)	Issue No: 14-23-04 Sedgehill & Semley PC Request to address drainage issue at pedestrian entrance to St Leonard's Church	DC advised that the works had been completed by the PC outside of the LHFIG process and the issue can be closed.	That the update is noted.	Area Board
d)	Issue No: 14-23-15 Donhead St. Andrew PC Request to replace two stiles with kissing gates.	All works complete. Issue has been closed.	That the update is noted.	Area Board

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7.	Other Items			
a)	Highway Maintenance Update	DB from the Area Highway Office was unable to attend the meeting so an update on highways maintenance could not be provided at this time. PS reminded members that highways maintenance issues should be raised via MyWilts in the first instance.	That the update is noted.	Area Board
8.	Date of Next Meeting:	28 th August 2024		

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to the South West Wiltshire Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, South West Wiltshire Area Board will have a remaining highways funding balance of £20607.82 in the LHFIG allocation available for the 2024/2025 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.